

## FEE WAIVER INFORMATION AND SCHOOL FEES - PAYMENT OPTIONS

### APPLYING FOR A FEE WAIVER- Deadline is Jan 13, 2017

If you are applying, PLEASE do this as soon as possible.

- Print off the fee waiver forms from the THS website and fill them out.
- Gather required documentation, which is your 2015 tax return (most preferred)  
or
- Verification of your income from last 3 months.
- Bring completed forms and documentation to the Student Finance Office any time after Aug. 1, 2016.

#### **To download forms go to:**

- [ths.alpineschools.org](http://ths.alpineschools.org)
- Click on 'Information'
- Look under 'Student Resources'
- Click on 'Student Links & Forms'

Free and Reduced Lunch forms are also available at the same location. PLEASE SEND INFORMATION TO THE DISTRICT FOOD SERVICES OR THS LUNCH ROOM.

### **Three Ways to Pay School Fees . . .**

**1. By Credit or Debit Card online-** - beginning Aug 1, 2016. This is the preferred (and easiest) payment method for Alpine School District fees. Go to [MySchoolFees.com](http://MySchoolFees.com) and follow the steps outlined to set up an account associated with your student's name. Register as a parent by selecting "register". You will select the district and school and enter the Student ID. Once you and your students are registered, you will be able to pay other fines or fees during the school year. You will receive an immediate receipt by e-mail. There is a \$2.00 service fee when you pay on MySchoolFees.com.

**2. In Person** - at the School Financial Office beginning Aug 1, 2016, 8:00 a.m. - 3:00 p.m. We accept cash, checks, Visa, MasterCard and Discover. You may send your student to the school with your credit card. (**Credit card payments will not be accepted over the telephone until after August 8**). You may also set up an automatic withdrawal ACH payment plan agreement with Mrs. Johnson in the Student Finance office.

**3. By Mail** - You may mail a copy of your student's fee payment schedule along with a check to the financial office, 1450 North, 200 East, Orem, UT 84057.

**4. By Phone - Phone payments can be made on or after August 8.**

